

**APPLICATION TO ENTER INTO A RESIDENTIAL TENANCY AGREEMENT**

**Rental Address:**

**Proposed Tenant Names:**

**Agency:** My Realty Plus – MRP  
 P.O. Box 88, Dianella WA 6059  
 M: 0402 331 358 F: (08) 6102 3963  
 reception@myrealtyplus.com.au

**Trust Account Details:** National Australia Bank  
 Account Name: My Realty Plus  
 BSB: 086334 Account: 244037627  
 Referece: property code-surname

**Rent per week:**

**Security Bond (4 weeks rent):**

**Bond Assistance Amount:**

**Pet Bond - \$260**

**TOTAL:**

**Rental Period Requ. In Months**  **From**  **To**

**No. of People to Occupy Property**  **Adults**  **Children**  **Ages**

**Pets: Type of Pet**  **Breed**  **Number**  **Age**

**Pets: Type of Pet**  **Breed**  **Number**  **Age**

**Pets: Type of Pet**  **Breed**  **Number**  **Age**

**Special Conditon Requests:**  
*The Lessor is not obliged to accept any of your special conditions*

**APPLICANT 1:**

Surname	First Name	Middle Name/s
<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile No.	Work No.	Home No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Email Address**

Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No	Aust. Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No	Passport Number
		<input type="text"/>

Date of Birth	Place of Birth	Family Name at Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>

Driver's License No.	State Issued	Vehicle Type & Rego No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other ID provided**

**Current Address**

Current Agency	Current Property Manager's Name	Current Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Rent Paid	Current Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Previous Address**

Previous Agency	Previous Property Manager's Name	Previous Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Previous Rent Paid	Previous Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Occupation	Wage \$	Employer
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employer's Contact Name	Employer's Contact Number
<input type="text"/>	<input type="text"/>

**APPLICANT 1 CONTINUED:**

**If less than 12 months, name, address & contact no. of previous employer**

**Explanation if not employed**

**First Personal Reference – Name & Contact No.**

**Second Personal Reference – Name & Contact No.**

**First Next of Kin – Name, Address & Contact No.**

**Second Next of Kin – Name, Address & Contact No.**

**First Emergency Contact – Name, Address & Contact No.**

**Second Emergency Contact – Name, Address & Contact No.**

**Anything Else to Support Your Application**

**APPLICANT 2:**

Surname	First Name	Middle Name/s
<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile No.	Work No.	Home No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Email Address**

**Passport Number**

**Smoker:**  Yes  No

**Aust. Citizen:**  Yes  No

Date of Birth	Place of Birth	Family Name at Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>

Driver's License No.	State Issued	Vehicle Type & Rego No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other ID provided**

**Current Address**

Current Agency	Current Property Manager's Name	Current Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Rent Paid	Current Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Previous Address**

Previous Agency	Previous Property Manager's Name	Previous Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Previous Rent Paid	Previous Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Occupation	Wage \$	Employer
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employer's Contact Name	Employer's Contact Number
<input type="text"/>	<input type="text"/>

**APPLICANT 2 CONTINUED:**

**If less than 12 months, name, address & contact no. of previous employer**

**Explanation if not employed**

**First Personal Reference – Name & Contact No.**

**Second Personal Reference – Name & Contact No.**

**First Next of Kin – Name, Address & Contact No.**

**Second Next of Kin – Name, Address & Contact No.**

**First Emergency Contact – Name, Address & Contact No.**

**Second Emergency Contact – Name, Address & Contact No.**

**Anything Else to Support Your Application**

**APPLICANT 3:**

Surname	First Name	Middle Name/s
<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile No.	Work No.	Home No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Email Address**

**Passport Number**

**Smoker:**  Yes  No

**Aust. Citizen:**  Yes  No

Date of Birth	Place of Birth	Family Name at Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>

Driver's License No.	State Issued	Vehicle Type & Rego No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other ID provided**

**Current Address**

Current Agency	Current Property Manager's Name	Current Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Rent Paid	Current Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Previous Address**

Previous Agency	Previous Property Manager's Name	Previous Prop. Manager's Contact No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

Previous Rent Paid	Previous Period Rented: to/from	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Occupation	Wage \$	Employer
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employer's Contact Name	Employer's Contact Number
<input type="text"/>	<input type="text"/>

**APPLICANT 3 CONTINUED:**

**If less than 12 months, name, address & contact no. of previous employer**

**Explanation if not employed**

**First Personal Reference – Name & Contact No.**

**Second Personal Reference – Name & Contact No.**

**First Next of Kin – Name, Address & Contact No.**

**Second Next of Kin – Name, Address & Contact No.**

**First Emergency Contact – Name, Address & Contact No.**

**Second Emergency Contact – Name, Address & Contact No.**

**Anything Else to Support Your Application**

**AGREEMENT**

I agree that for the purpose of this application that My Realty Plus (MRP) may make enquiries of the people I have provided as referees, next of kin, emergency contacts or any other persons or agencies as required.

I declare that I am not bankrupt and that all the information supplied in this Application is true and correct and is not misleading in any way.

I have inspected the premises:  Yes  No

I acknowledge that having inspected the property and that I accept the property in the condition it was, as at the date of inspection.

<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>
<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>
<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>

**PRIVACY ACT**

The personal informaton that you provide in this application or collected from other sources is necessary for MRP to verify your identity, to process and evaluate the application, to manage the tenancy and to conduct the Property Manager’s business. Personal information collected about you in this application and during the course if your tenancy, if your application is successful may be disclosed for the purpose of which it was collected to other parties including the Lessor, other Property Managers, prospective lessors, third party operators or residential tenancy databases, and prospective buyers of the premises.

If your application is successful and you enter into a Residential Tenancy Agreement or you fail to comply with your obligations under any Residential Tenancy Argeement then that fact and any other relevant personal information collected about you during the course of this application (including information provided seperately to us) or the Residential Tenancy Ageement may be disclosed to the Lessor, third party operators of tenancy reference databases (to the extent permitted by law), other Property Managers, prosepctive Lessors or buyers of the property.

Information provided by you, if inaccurate, incomplete or out-of date can be corrected by advising MRP.

**NOTICE OF USE OF TENANCY DATABASES – Section 82C – Residential Tenancies Act 1987**

**It is MRP’s usual practice to use the following residential tenancy databases for the purpose of checking an applicant’s tenancy history, identification, visa validation, bankrupcy and court records. Any information already held on residential databases may be dislosed to MRP during the processing of your application:**

- 1. National Tenancy Database**  
 PO Box 120, Concord NSW 2137  
 T: 190 222 1346. Calls are charged at \$5.45 per minute inc. GST (higher from mobile or pay phones)  
 F: (02) 9743 4844      W: www.tica.com.au
- 2. TICA**  
 GPO Box 13294, George Street, Brisbane QLD 4003  
 T: 1300 563 826      F: (07) 3009 0619  
 E: info@ntd.net.au      W: www.ntd.net.au

If required, you may obtain information from the database operators listed above.

**I acknoleg that I have read and understood that MRP will be using the databases listed above.**

<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>
<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>
<b>Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>



**CHECKLIST – We cannot process your application without the required documents**

**\*\* Please tick the appropriate boxes below \*\***

	<b>Applicant 1</b>	<b>Applicant 2</b>	<b>Applicant 3</b>
<b>Identification</b>			
Passport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drivers Licence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medicare Card	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Photo ID	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other ID	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• 3 forms of identification are required</li> <li>• We require a passport or drivers licence with a photo and signature at minimum</li> </ul>			
<b>If you do not have Australian ID or are not an Australian Citizen – then:</b>			
Copy of Visa showing Valid Dates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Proof of Income</b>			
Last 3 Payslips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter from Employer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax Return	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bank Statement Showing Regular Income	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Government Benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• 1 or more documents, whatever is necessary to prove regular income</li> </ul>			
<b>References</b>			
Current Property Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Previous Property Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Emergency Contacts Provided</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Next of Kin Contacts Provided</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Agreement has been Signed by ALL Parties (Page 8)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Authority to Use Residential Tenancy Databases has been Signed by ALL Parties (Page 8)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Documents:**

**LODGING YOUR APPLICATION:**

You can lodge your application through email or fax:

Email: [reception@myrealtyplus.com.au](mailto:reception@myrealtyplus.com.au)

Fax: (08) 6102 3963

Alternatively, please contact us on 0402 331 358 for the office address or lodge your application online using the Form through [realestate.com.au](http://realestate.com.au)